

**Sharon Hill Borough
Caucus Meeting Minutes
Thursday, April 2, 2026**

Quote of the Meeting

“To plant a garden is to believe in tomorrow.” Audrey Hepburn

- **Call To Order at 7:00 p.m.**
- **Pledge of Allegiance**
- **Roll Call – President Tanya Allen (P) Vice President Rodney Hill (P) Councilor Deidri Brabham (P) Councilor William Felder (P) Councilor Dr. Tammi Fleming (P) Councilor James Patrick III (P) Councilor Mimi Smith (P) Mayor Edward Booker (P) Borough Solicitor Kyle Miller (P) Borough Engineer Susan Lynch (E) Police Chief Richard Herron (P) Code Building Official Anthony Tartaglia (E) Code Officer Gary Collins, Borough Treasurer Will Morgan (E) Borough Manager Joy Taylor (P)**

President Allen announced we are currently piloting a program to no longer print packets for the meetings.

Council welcomed Ms. Laura Goodrich Cairns from the Delco Land Bank to give a presentation on the Land Bank program and how it can benefit the borough. She shared the county redevelopment project and programs in detail with a review of the program and Act 135 which assists municipalities in addressing blight and increasing the quality of life for their residents. There were several questions from councilors which were addressed by the speaker. President Allen said the Resolution will be on the agenda for consideration at our next meeting. At the end of the presentation and question and answer period, Council agreed to have an executive session to further address additional questions from council members.

Solicitor Miller read Resolution 2022-2023, Rules of Decorum for Public Meetings. Copies of the Resolution were made available to everyone and will be on the table in the back.

Committee Updates:

President Tanya Allen: Library, CPCIP

- **Library Report: Mr. Ashby** - The Library will have a report at the next meeting when Mr. Ashby returns.
- **CPCIP** - The committee did not meet this month, but there will be a report next month.
- The Bike the Pike ribbon cutting is scheduled for May 30 and will be launched from Memorial Park in Sharon Hill. The event will cover a 7.2-mile stretch throughout the 5 municipalities. As more information becomes available, it will be shared. There was a question regarding business partnerships and President Allen will check and let everyone know.
- The community clean-up day will be April 25 from 9:00-11:00 a.m.

Vice President Rodney Hill: Recreation

- V.P. Hill announced the annual Easter celebration will be April 4th. The Fire Company will be riding around from 9:00-11:00 a.m. with a celebration in the park from 12:00-2:00 p.m.

Junior Council Report – No report

Councilor Deidri Brabham: SHACC

- Councilor Brabham announced the line dancing classes are complete.
- On Friday, April 10, they will have Painting with a Twist event from 7:00-9:00 p.m. The event will be free for Sharon Hill residents at Borough Hall, 250 Sharon Avenue.
- On the 25th of April, SHACC will be creating prayer boards which are very similar to the vision boards.
- On May 2, 2026, they will have the first Flea Market of the season. The set-up time is 9:00 am and will run from 10:00-3:00 p.m. at Memorial Park. Interested parties can register and pay at borough hall.
- Councilor Brabham announced they are still in the planning stages with reviving the Historical Society Commission in Sharon Hill and will provide more information at the Legislative meeting. She asked everyone to please remember that they are looking for support from the community to help fill the gap when Sharon Hill was not participating. There was a comment/suggestion that for next year's calendar, there could be an event that has taken place in Sharon Hill be placed in the calendar on the month that it occurred.

Councilor William Felder: Fire Department, Code

- The March Fire Chief Report and Code reports were not received and will be reviewed at the next meeting.
- Councilor Felder was solicited by a nationwide state director who is advocating policies to encourage the Pennsylvania Congressional Delegation to support special policies for transportation. They invited him to sign a petition as a local official and to participate and improve safety within the community. He announced he signed the petition in support of the effort.

Councilor Mimi Smith – Personnel

- Councilor Smith reported she has been tasked with completion of a new employee handbook. She has read the handbook, and it is very detailed and comprehensive. She is working with the Solicitor and hopes to present a final version soon.

Councilor James Patrick, III: Southeast Delco School

- Councilor Patrick advised he attended the March 26 Southeast Delco School District's business meeting where they approved the general operating budget for the 2026 and 2027 school year.
- Councilor Felder mentioned that the night they went to the Parent Prep Night he was happy that he, along with the Mayor and other Councilors attended in support of the school and believes the people there received a good perspective of what we do at Sharon Hill borough as a result. The mayor also acknowledged they continue to look for ways for Council to support the school district.

• Officials' Updates:

Mayor, Edward Booker – DCJA, Police

- There was no DCJA meeting. The meeting will be on April 16, 2026.
- The Police report stats were read and accepted.

Borough Solicitor, Kyle Miller, Kilkenny Law

- The Solicitor sent a chart this afternoon listing some of the upcoming Ordinances, Amendments and Resolutions for discussion.
- The Resolution to establish fees for public requests for release of audio and video recordings by the police department was discussed at length. Specific questions by Council were addressed by the Solicitor. However, Act22 does allow the borough to charge to produce the recordings. The Solicitor also asked Chief Herron for his input as it will also apply to the basketball court cameras being installed as well. The resolution just reiterates what the application already requires and only authorizes the fees; however, any exemptions would result from Act22.
- The Noxious Vegetations Resolution requested by the Code Official currently includes grass at 10" and the code official is suggesting it be reduced to 6" or more; and, the second section is for violations and penalties costs which is currently at \$25.00 and it is being requested to increase to \$50.00-\$100.00.
- Regarding abandoned vehicles, as it has been discussed, the owner has 5 days to request an appeal hearing; after that, in 5 days the vehicle will be towed. Mr. Collins requested it to be reduced from 5 days to 3 days; and, the last part is the emergency removal of vehicles currently says that police are the only ones authorized, and we want to expand to include code officials and the towing companies.
- There was discussion around proposed fee updates for U&O permits. The Code Official believes it should be by square footage which would account for large commercial properties which take a considerable amount of time to complete and would be consistent with other neighboring municipalities.
- The Solicitor discussed the Ordinance amending the code regarding food vendors and other mobile vendors. There was in-depth conversation on the subject e.g., pay schedules, operational times, etc. The Solicitor said perhaps the language needs to be reviewed to ensure we are not violating rights while also protecting the borough. Several comments were made and President Allen said they will bring the subject to the Town Hall meeting for residents to weigh in.
- The Solicitor announced he has reviewed 3 Tax Assessment Appeals. Two of the 3 are at 2000 and 2500 Henderson. The proposed settlement is in your packets and will be presented for council consideration at the Legislative Meeting. The other property is listed as 0 Sharon Avenue (identified by Parcel #), may require a minor refund to the owner. There were many questions and comments from council which were clarified by the Solicitor.

Borough Engineer, Susan Lynch, Lighthouse Engineering – No report

- Will have a report for the next meeting.

Building Code Official, Anthony Tartaglia – No report

- Will have a report for the next meeting.

Building Code Officer, Gary Collins – No report

Police Chief, Richard Herron

- Chief Herron mentioned that in speaking with members of the community this week, the department is asking all residents if you see something happening in the borough to please notify the Police.
- We had an incident where a resident tried to intervene in a situation before calling us. We strongly urge all residents not to get involved in active police incidents. Our officers are trained in these situations, but we appreciate our residents wanting to help.
- President Allen asked about a meeting the Police and the Mayor were having with the camera company about the park cameras. Chief Herron said he thought they were waiting for Council's approval but added they should have something next week.

Treasurer, Will Morgan -

- The Bills and Applied Payments report is in the packet.

Borough Manager, Joy

- The Borough Manager reviewed/updated some of the items from the previous meeting, i.e.
- The flag has been replaced.
- The pothole at Brainerd and Chester Pike was filled. However, she noted that we still have a list of over 20 potholes which we need to review but as mentioned previously, we have not received all the funding to address all locations; however, we will be prioritizing areas in most need of repair.
- As was announced, there is bridge work and the Amtrak work being done at night; and while we cannot do anything regarding the noise, Amtrak and their partners are aware and will try to keep the noise down as much as possible.
- We are continuing to work on a host of items; however, in the interest of having clarity of the county aid subject, the Borough Manager briefly discussed the approval of the Resolution to accept the county aid. The allocation is for \$5,012.00 as part of liquid fuels and will only be able to be used on roads and lights; so, we need to formally accept and pass the Resolution for the money to be released.
- There will also be a Resolution for CBIZ regarding the borough's 457 Retirement Plan. They are asking us to remove the previous borough manager and add the new manager through Resolution.
- Operations are running smoothly, requests are coming in and we appreciate the community for being vigilant. However, we want to let everyone know that there are some things we can respond to quickly but there are other things that may require more research.
- Councilor Brabham asked about George Street. The Borough Manager asked for the name of the apartment complex. The Council president said George Street is not on the list for repairs and any repairs will have to come from liquid fuels and the landlord. The list that was discussed is being re-sent by the Borough Manager to everyone and is titled Alley Paving Project. There was a general question regarding timing for advertising, and the Solicitor said it is not less than 7 but no more than 30 days.

Public Comment –

- **Pat Ruemaker 325 Greenwood** – What is the name of the park at Chester Pike and Clifton Avenue?
- **Council** - The name of the park remains Memorial Park. There was a dedication of the playground, which is Fanta Bility Playground and a memorial for Michael D Reagan Jr. who was the fallen fire fighter.
- The Borough Manager advised that there is a swing that is damaged at the park and we are aware and will be addressing as well as monitoring all playground equipment.

New Business –

- **Public Health Visioning - Councilor Fleming updated council on the initiative and said they held an initial session on March 24 where they began to identify key things around public health in Sharon Hill. There were many insights that came out in the meeting and based on the discussions, Councilor Fleming is putting together a working definition on public health for Sharon hill and will be sharing more information as the work continues.**
- **DCIU's Project Win workforce program is being discussed and we have been working with the coordinator. The Borough Manager answered many questions and advised that there would be an agreement in place before proceeding forward.**
- **We are being asked if we will participate and contribute to the Academy Park High School Home and School After Prom for 2026. If we choose to participate, the donation is \$500.00.**

Old Business –

- **Traffic Calming – President Allen would like to know if cars parked on the sidewalk would be a part of traffic calming. Also, the new solar street sign will be delivered shortly which should help with traffic calming.**
- **We are continuing to look at ways to repair or replace the digital sign.**
- **Adjournment – 9:35 p.m.**

Upcoming Meeting: Legislative, Thursday, April 16, 2026

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