

**Sharon Hill Borough
Legislative Meeting Minutes
Thursday, July 16, 2026**

Quote of the Meeting

“Coming together is a beginning, staying together is progress, and working together is success.” Henry Ford

- **Call To Order at 7:00 p.m.**
- **Pledge of Allegiance**
- **Roll Call – President Tanya Allen (P) Vice President Rodney Hill (P) Councilor Deidri Brabham (P) Councilor William Felder (P) Councilor Dr. Tammi Fleming (P) Councilor James Patrick III (E) Councilor Mimi Smith (E) Mayor Edward Booker (P) Borough Solicitor Kyle Miller (P) Borough Engineer Susan Lynch (P) Interim Chief Sean Johnson (E) Code Building Official Anthony Tartaglia (E) Borough Treasurer Will Morgan (P) Borough Manager Joy Taylor (P)**
- **An executive session was held at 6:10 p.m. to discuss personnel matters, litigation, and confidential matters.**
- **Meeting Concerns**
 - Councilor Flemming expressed concerns about leadership by President Tanya Allen, alleging vindictive behavior and a lack of information sharing.
 - Complaints were made about late agendas and decision packets arriving the same day or barely within the Sunshine Act's 24-hour notice, making it difficult to deliberate on taxpayer matters.
 - Issues raised included staff/contractor deliverables not being provided in advance and the need to revise contracts to ensure timely information.
 - Concerns about the personnel process included hiring without job descriptions and reliance on personal references, with a claimed turning point in February.
 - A perception of isolation during board interactions was stated.
 - An additional comment was made to prioritize budgeting and infrastructure (roads) over event spending.
- **Community Events and Announcements**
 - Sewing Club: Met on August 18, 2026, and created a new Facebook page.
 - Movie Night: A resident will host a movie night on July 31st at 6 p.m. at Weidert Field.
 - National Night Out: Scheduled for Tuesday, August 4th, from 6 p.m. to 8 p.m. at Kennedy Park High School.

Committee Updates:

President Tanya Allen: Library, CPCIP

- **Library Report: Mr. Ashby** – Highlights from Library Director Richard Ashby Jr.'s report included:
- Onboarding a new children's program specialist and a technology specialist via Project WIN.
- Partnering with the Youth Advocacy Program for youth staff and with Feed Philly Now for free lunches.
- The "Fruits of the Spirit" community garden is thriving.
- Six youth workers were hired via a grant-funded program, and a summer youth enrichment program was launched.
- The Director presented at the ALA annual conference and was appointed to additional committees.
- July statistics: 1,876 visitors, 615 copies, 312 faxes.
- Councilman Hill thanked the library for distributing 68 bags of donated food from Grocery Outlet and noted the intent for better coordination and encouraging resident-led fundraising.

- **CPCIP:** - The partnership sought an external treasurer after the Treasurer from Norwood retired.
- The lowest-cost firm was selected at \$460/month, resulting in a \$92 increase to be covered by member municipalities. Larger grants required a bonded treasurer.
- The Main Street Program involves six boroughs, including Folcroft as a partner.
- QR-coded signs around town link to a survey to inform business support, walkability, safety improvements, and a five-year CMAP plan. Community participation was requested.

Vice President Rodney Hill: Recreation

- Thanks were extended to residents for participating despite heat warnings, with fireworks praised county-wide.
- Appreciation was given to police, park staff, and the Fire Chief for coordination with the fireworks vendor and ensuring neighborhood safety.
- Acknowledgment of shelter-in-place guidance during an air quality emergency due to nearby chemical fires.
- Jalen Duren Summer Basketball League Clinic. The clinic starts on Sunday, 2026-07-19, with sessions at Academy Park High School gym on Sundays through 2026-08-16 (11:30–2:00).
- A Grand Finale family event is scheduled for 2026-08-22, featuring an all-star game around 4:00, free food for children, food trucks, and games.
- 127 players registered, with about 50 being Sharon Hill residents.
- Thanks were given to donors: Lagos Grill, Mayor Booker, Councilor Felder, Councilor Patrick (with Home Depot), and Snipes sneaker store.

Junior Council Report: –

Councilor Deidri Brabham: SHACC

- Line dancing is scheduled for 2026-07-25, 7:00–9:00 p.m.
- A six-week yoga series with Trina Lyons begins Wednesday, 2026-07-29, at 7:00 p.m.
- A flea market will be held on 2026-08-01 at Memorial Park; spaces are \$25-\$40.

Councilor Wiilliam Felder: Fire Department

- Councilor Felder presented the Commonwealth Code Enforcement report.
- Inspections: 38 rental licenses (\$5,000 revenue) and 47 resale inspections (\$3,450 revenue). Total inspection revenue: \$13,450.
- Permits: 31 permits issued (\$22,324 revenue), 8 stop work orders, and 58 tickets (\$1,450 revenue). Total permit revenue: \$24,198.50.
- Total Revenue: \$37,648.50 for the month.
- Susan Lynch noted that detailed trend data and budget comparisons would be provided during the finance presentation.
- Councilor Felder presented the fire report.
- Free smoke and carbon monoxide detectors are available, but stock is low on smoke detectors and out of stock for CO detectors.
- The department responded to 55 incidents, with 21 hours and 36 minutes in service.
- A breakdown of mutual aid with neighboring boroughs was provided.
- Councilor Felder presented a certificate of achievement to John Croce III for his service as a Sharon Hill firefighter while earning a Bachelor of Science in Project and Supply Chain Management from Penn State University. The certificate was signed by Chief Boswell, President Tanya Allen, William Phelps, and Deputy Mayor Booker. Multiple members, including Councilman Hill, offered congratulations.

Councilor Dr. Tammi Fleming: Public Health –

Councilor James Patrick, III: SE Delco School District -

Councilor Mimi Smith: Personnel Liaison

• Officials' Updates:

Mayor, Edward Booker: Police, DCJA

- May 2026 Monthly Report: The department responded to 649 calls. Key statistics included 6 criminal arrests, 36 domestic incidents, 20 traffic citations, and 48 parking tickets (a 3% increase). A 1% increase in domestic incidents was noted.
- June 2026 - Traffic stops for moving/equipment violations are increasing, and abandoned vehicles have increased. A speed study device had software issues but collected partial data. The Chief recommended temporary speed bumps during the school year on Barker Avenue and Ridley Avenue.
- Councilmen Hill and Speaker 11 highlighted recurring issues with drivers running stop signs, particularly on Popular Street where children are present.
- Chief Johnson acknowledged the enforcement challenge and stated that data would be used to identify peak enforcement times.

Borough Solicitor, Kyle Miller, Kilkenny Law

- Tax Appeal Settlement (1102-1130 Chester Pike): Solicitor explained a settlement that increased the shopping center's fair market value from \$8.5M to \$9.5M. The settlement was recommended by the school district and solicitor's office.
- Tax Assessment (1194 Chester Pike): An arbitration agreement was reached to define the vacancy period strictly between demolition and permit issuance. The borough retains the right to issue an interim tax bill, with a reassessment expected to increase future revenue.
- The solicitor will circulate the legal stipulation and numbers to the council.
- Finance/Tax Office to issue an interim tax bill as applicable.

Borough Engineer, Susan Lynch, Lighthouse Engineering –

- Stop sign authority and PennDOT coordination on Calcon Hook Road/
- Susan Lynch clarified that Calcon/"Calcon Hook" is a state road, and installing stop signs requires PennDOT approval.
- A stop sign pole at the Calcon Hook and Coates intersection was reported as ripped down. PennDOT was notified and agreed to investigate and replace it. The council will send more emails requesting an immediate temporary sign due to the danger.
- Eastwick Levy: A Zoom meeting is scheduled for 2026-08-27, with an in-person meeting in September.
- Rambler Field Playground: A revised grant application focusing on Rambler Field is under review.
- Jalen Duren Day: Awaiting a response from PennDOT regarding the closure of Chester Pike.
- Alleyway Project: A motion is on the agenda to advertise the alley improvement project, funded by a \$150,000 grant.
- Eastwick Levy: A Zoom meeting is scheduled for 2026-08-27, with an in-person meeting in September.

Building Code Official, Anthony Tartaglia – Absent

- Enforcement Delays: A resident and council member raised concerns about slow and inconsistent code enforcement, particularly regarding property maintenance and abatements.
- Abatement Timelines: The current practice is a 48-hour notice. The Solicitor confirmed that code allows for contemporaneous ticketing and abatement, and a 24-hour "reasonable" timeframe could be legally defensible for rubbish/vegetation.
- Vacant Property Ordinance: The Solicitor affirmed the existence of an "ironclad" ordinance for vacant property maintenance (e.g., boarding/painting windows) that needs to be re-enforced.
- Practical Constraint. The Borough Manager noted challenges, including the high cost of fronting abatement work (e.g., repeated grass cutting) and the difficulty of recouping costs from non-occupant owners.
- Council will review ordinances to potentially expedite abatement timelines while maintaining legal compliance.
- Identified vacant properties will be brought to the Code Official's attention for enforcement.

- Assess Abatement Ordinance language to enable faster abatements (24-48 hours) where appropriate.
- Coordinate with the Code Official to enforce the vacancy maintenance ordinance on cited properties.
- Borough Manager to compile and share recent abatement cost examples with the Council.

Interim Police Chief, Sean Johnson –

- May 2026: The department responded to 649 calls. Key statistics included 6 criminal arrests, 36 domestic incidents, 20 traffic citations, and 48 parking tickets (a 3% increase). A 1% increase in domestic incidents was noted.
- June 2026: Interim Chief Johnson reported: Traffic stops for moving/equipment violations are increasing, and abandoned vehicles have increased. A speed study device had software issues but collected partial data. The Chief recommended temporary speed bumps during the school year on Barker Avenue and Ridley Avenue.

Treasurer, Will Morgan

- June 2026 Treasurer's Report and Financials: The General fund balance as of June 30, 2026, was \$1,788,653.66. June bill payments totaled \$576,106.69.
- Income currently exceeds expenditures by about \$2.3 million, but inflows are expected to slow in Q3.
- The bill report is now aligned strictly to the month of June.
- Topic Title: Budget Overruns and Potential Budget Revision
- Concerns were raised about spending over budgeted amounts. The treasurer suggested an internal discussion before the next public meeting.
- The administration line item is inflated because insurance costs (workers' comp, general liability) are currently parked there. A plan is in place to allocate these costs to the appropriate departments.
- Parade Payment Correction - A July bill for the canceled parade needs to be corrected to pay the proper employee. This will be adjusted in July's bills.
- Financial Dashboard Format and Departmental Breakouts - The treasurer introduced a consolidated "dashboard" breaking out income and expenses by department. It will be refined and discussed before the next meeting.

Joy Taylor, Borough Manager

- Borough Manager's Operational Impact Report (June-July 2026)
- Borough Manager presented her report, detailing executive leadership across operations, fiscal matters, grants, public works, and community events.
- Key work included fiscal oversight, coordinating infrastructure and code enforcement issues, supporting public safety projects, advancing grants, and managing HR tasks.
- She presented images of code violations (e.g., trash, debris) taken by the code enforcement team.
- Code Enforcement Metrics and Process. Code enforcement uses consistent metrics and is triggered by both routine checks and public reports.
- To avoid perceptions of retaliation, notices are sent to entire blocks when a complaint references a block.
- The current window for ticket payment and correction is 48 hours, which a resident noted may be insufficient. The council may consider revising this.
- Grants Procedures and Standard Operating Documentation. An inquiry was made about written SOPs for grants. Most grants require council-approved resolutions to proceed. A suggestion was made to consult the solicitor and borough code for guidance.
- Parade Cancellation and Cooling Station Communications. The parade was canceled due to a heat wave, though fireworks proceeded.
- A concern was raised that the library, listed as a cooling station, had holiday closures, highlighting a communication issue.
- Meeting Minutes and Land Bank Transparency. A concern was raised that meeting minutes after March are unavailable. A request was made for timely posting of minutes and updates on land bank properties.

- Resident Education, Welcome Packets, and Community Outreach. There were calls for a "Mayor's book" or welcome packet to inform residents of rules. The Mayor proposed a welcoming committee and updated pamphlets.
- Community Service Offer from "Men of Delaware County". The group offered to help elderly residents and veterans with grass cutting to avoid tickets and requested a way to be contacted before tickets are issued.
- Issues with "The Ramblers" Organization. A resident raised concerns about the governance and funding of "The Ramblers." The borough manager clarified it is a quasi-governmental organization that the borough supports with facility access and a budget line item but does not govern. The solicitor will look into its state registrations.
- County Project Presentation and Public Communication. The county will present a project to the council, who will then schedule a public presentation.
- Communication with affected homeowners is planned for the pre-construction or construction phases.

Public Comment –

- **Kayla Cocci – 311 Laurel Rd**
- **Felton White – 505 Twin Oaks Ave**
- **Tracy Turner – 200 Laurel Rd**
- **Pat Rumaker – 335 Greenwood Rd**

New Business –

- **Public Health Work Group Update**
- **Councilor Flemming reported that the group is growing and has secured Academy Park for the upcoming Healthy Communities Expo.**
- **The group is partnering with other boroughs and organizations for a regional event and organizing a 3K/5K walk/run for October 10th.**
- **Pivots are needed for handling sponsorships, which may go through a nonprofit partner.**
- **May 21, 2026, legislative meeting minutes were approved with amendments to properly reflect a report given by Councilor Flemming.**
- **Resolution to Appoint Commissioners to the Historical Commission**
Moved W.F. Seconded R.H. Motion Passed
- **Resolution to Approve Bank Transfer**
Moved W.F. Seconded R.H. Motion Passed
- **Resolution to Authorize the Execution and Submission of a Multimodal Transportation Fund Grant Application**
Moved R.H. Seconded W.F. Motion Passed
- **Motion to adopt Honorary Street Sign Ordinance**
Moved R.H. Seconded W.F. Motion Passed

- **Motion to approve Honorary Street Sign for Jalen Duren - Tabled**
- **Motion to approve Honorary Street Sign for Dr. Strauss - Tabled**
- **Motion to advertise Bids for Alleyway Repaving Project**

Moved R.H. Seconded D.B. Motion Passed

- **Motion to Approve the June Treasurer Report**

Moved W.F. Seconded R.H. Motion Passed

- **Motion to Approve June Bills List**

Moved R.H. Seconded W.F. Motion Passed

Old Business –

- Topic Title: Quick-build traffic calming near schools (Calcon Hook and Coates)
- A county grant will fund temporary traffic calming measures (flexible poles, painted lines, "armadillo" humps) near Academy Park High School and Sharon Hill Elementary.
- The temporary design schematic was sent to the borough manager for council feedback by 07/31.

Adjourn: 10:23 p.m.

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Upcoming Meeting: Legislative, Thursday, August 16, 2026