

**Sharon Hill Borough
Caucus Meeting Minutes
Thursday, March 5, 2026**

Quote of the Meeting

“For there is always light, if only we’re brave enough to see it. If only we’re brave enough to be it” – Poet Amanda Gorman

- **Call To Order at 7:00 p.m.**
- **Pledge of Allegiance**
- **Roll Call – President Tanya Allen (P) Vice President Rodney Hill (P) Councilor Deidri Brabham (P) Councilor William Felder (P) Councilor Dr. Tammi Fleming (P) Councilor James Patrick III (P) Councilor Mimi Smith (P) Mayor Edward Booker (P) Borough Solicitor Kyle Miller (P) Borough Engineer Susan Lynch (E) Police Chief Richard Herron (P) Code Building Official Anthony Tartaglia (E) Code Officer Gary Collins (P) Borough Treasurer Will Morgan (E) Borough Manager Joy Taylor (P)**

Council met in Executive Session at 6:15 p.m. to discuss the Collective Bargaining Agreement.

Reminder was given to residents regarding the Public Comment cards.

The Borough Manager is working on a strategy to get the packets out sooner.

Committee Updates:

President Tanya Allen: Library, CPCIP

- **Library Report: Mr. Ashby** – Mr. Ashby thanked The Friends of the SHB Library, President Allen, Councilor Brabham, Mayor Ed Booker, and others for supporting him last night for his reception. There were lots of people who attended including County Council Chairman Richard Womack, Councilwoman Joanne Philipps, members of other municipalities and a host of others who came out to support Mr. Ashby and to thank him for his dedication and contributions.
- Due to the weather, the library had to cancel some of the black history month programs.
- The Library statistics were read and accepted.
- **CPCIP:** - Council President announced that we will be submitting paperwork for a grant for a design plan for improvements and beautification efforts down Chester Pike.
- Council President had a chance to attend the Academy Park Black History Month program, and it was amazing.
- There was also participation by Council President Allen and Councilor Brabham at the school’s annual Read Across America Program. They both participated and read to the children.
- The Borough will be receiving some Amtrak work coming March 30-October 19 and they asked that we share this out so residents will be aware that there will be daytime and night-time work which could result in loud noise. Residents should let the Borough know if there are any concerns.
- As we announced previously, we are moving away from Facebook and now have our own YouTube Channel. We are already using the channel but in order to stream, we will need at least 50 subscribers.
- We had our first Open Office Hours meeting and plan to have them on a regular basis. The meetings are for residents to share any concerns with me and other councilors.

Vice President Rodney Hill: Recreation

- V.P. Hill sent a shout out to Mr. Ashby who is doing a great job at the library.
- The Easter event is coming in April in collaboration with our fire engine. V.P. Hill thanked Councilman Felder for putting the meeting together with the Fire Chief and we are looking forward to getting the times the fire engine will be patrolling around the community. The time for all events will be 9:00 a.m.-3:30 p.m.
- We will be sending out information for the Jalen Duren skills and drills clinic soon.
- We are looking to have a sewing club. The goal is to make things and come up with ideas to share with the community. There will be a meeting next week.
- Regarding Bike the Pike, Reverend Martin has agreed that we can use his lot.
- Recreation will once again be looking for volunteers to help with preparing the Easter baskets.

Junior Council Report – No report

Councilor Deidri Brabham: SHACC

- Councilor Brabham announced they had their Meet Thy Neighbor event on Saturday, February 21, from 3-5 p.m. It was a great event.
- Line dancing has begun. We are in our 2nd week. Please join us from 7-8 p.m. on Wednesdays, at Borough Hall.
- On the 21st of March we will have the Jewelry Making event from 1-3 p.m.
- The two newest SHACC Commissioners, Monay Williams and Cheryl Shaw, were sworn in by Mayor Booker.
- Councilor Brabham advised that they are always looking for volunteers for SHACC.

Councilor William Felder: Fire Department

- The monthly February Fire Chief Reports were read and accepted.
- The Building Code Official February Report was read and accepted.
- Councilor Felder asked residents to be careful in placing bags out for trash due to the changing of the seasons and more animals coming out looking for food.

Councilor Dr. Tammi Fleming: Public Health – No report.

Councilor James Patrick, III: SE Delco School District

- As the liaison for the Borough, Councilor Patrick reported that while it is still a work in progress with getting young men involved with Junior Council, he does have a few individuals who he will be recruiting. He will follow-up and was asked to share event dates with Council when available.
- Council President mentioned that the principal of Academy Park High School attended the last meeting.

Councilor Mimi Smith: Personnel Liaison – No report.

- Councilor Smith was appointed by Council President Allen as Personnel Liaison. She will be working with the Solicitor on some of the things previously started such as the Employee Handbook.

• Officials' Updates:

Mayor, Edward Booker: DCJA, Police

- There was no DCJA meeting this month.
- The Police stats for February were read and accepted.

- There will be a Chat and Chew session for Veterans on Saturday, March 21st, 10:00 a.m. at 1st African Baptist Church.
- Mayor Booker highlighted a situation where our Police Department deescalated a situation with one of our youths. We are thankful for their success in deescalating the situation and saving a life.
- Regarding parking tickets and vehicle stops, a question was raised regarding what efforts our Police Department can make to start issuing tickets because we still see cars parked all the way to the corner and on the curb.
- There is still an issue with no one stopping at Poplar. Can we monitor more often.
- The Police have been issuing more tickets as they are actively going out to make sure parking is safe for everyone.
- Councilor Fleming asked for information regarding building checks. Chief Herron responded they saw more alarm calls due to the bad weather. He also said they do random business checks to check doors, lights etc. to make sure everything is o.k. for the owners.

Borough Solicitor, Kyle Miller, Kilkenny Law

- The Solicitor reported he met with the Code Inspector and they went through the Property Maintenance Codes line by line and now have a comprehensive list which the Solicitor will outline and present to Council. V.P. Hill asked the Solicitor if he could highlight the Codes he thinks are most important for the Borough.
- If you have not replied to the short-term rentals, the Solicitor is encouraging you to do so. To amend the ordinance, we need the majority of council's approval and right now, he does not have enough input to propose something. Council President said we are not going to hold up the Solicitor's progress and if he waits a reasonable amount of time, he can proceed to do what needs to be done. Also, she suggests that Council reconvene to review and give the Solicitor information as requested.
- The Solicitor is continuing to work on day-to-day administrative activities and any active litigation.

Borough Engineer, Susan Lynch, Lighthouse Engineering – No report

Building Code Official, Anthony Tartaglia – No report

Building Code Officer, Gary Collins –

- Excited about May Building Safety Month.
- February Monthly Code Enforcement report was read and accepted.
- Inspector reported he worked with the Police Chief to get a better process when he has to have a vehicle removed.
- Reported that the debris at 78 Ridley Avenue has been cleaned up.
- There is an Ordinance draft to change the grass ordinance to 10" from 12".
- Council President reiterated to the Borough Manager about having a place to leave updates and get updates in one place for the Code Inspector.
- There was discussion regarding the Code car and the Council President stated that they are currently working on getting a full inventory and maintenance schedule for all vehicles and equipment. Chief Herron was asked if he could give the Borough Manager a contact person at Cerinos.
- Regarding the gas leak at the library, the Fire chief gave specific recommendations. A question was posed regarding the gas company having any bearing on the situation.
- Councilor Smith asked how you tell an abandoned vehicle and a vehicle just sitting there. The Code inspector said it is the condition of the vehicle that could determine the situation.

Police Chief, Richard Herron

- We received a quote for the cameras, and the Chief will get it to Mayor Booker so they can move forward. Council President asked that before we move forward, please send the contract to the Solicitor for review.

Treasurer, Will Morgan - No Report

- The following questions are to be posed to the Treasurer in his absence:

- Clarification is needed for the bills from E's Supreme Service (page 2 and 3); there are 2 bills for the borough and 4 for the library dating back to last year.
- Page 3 and 4. We have Hanly Fuel Oil and Quarles Petroleum. Are they both for the same thing. Chief Herron clarified that Quarles is for gas for vehicles but there was still a question regarding the value.
- Page 5, Question regarding Sudsy costs. The Chief advised that it is one fee per month for all cars.
- There was a notice of an outstanding bill for the person who prepares our sewer calculation.
- Where do the old 2025 invoices from the Fire Company stand.
- Councilor Felder to get copies of the Fire Company bills as they come to the Borough.

Borough Manager, Joy Taylor

- The Borough manager reviewed legislation to add an ordinance to address handicap parking in the borough and suggested having a committee of 3 to work through the intricacies and get a handle on the situation.
- The Daily Operations Overview was reviewed and accepted.

Public Comment –

- **Latarsha Threadgill, 1408 Melrose Ave.** - Reviewed some events happening in SHB. In particular, she highlighted The Asset and Estate Planning Workshop on April 18, from 11-1pm at the library.
- Academy Park Black History Month Showcase was reviewed.
- If you are having things at the Borough, and you need students, she suggested you reach out to the high school.
- She gave the dates and times for meetings at the school.
- Will the Library Board of Trustees be involved with the planning of the new building?
- **President Allen**
- President thanked Mrs. Threadgill for clarifying the school meeting dates and times for Council members.
- Regarding suggestions of having students help with projects, we do have Committees and if they have planned programs, we would need to have the board members involved to work it through.
- **Ms. Monay Williams 67 Frances Ave** - Expressed concerns regarding the proposed handicapped parking ordinance.
- **President Allen** - This is only the first pass and introduction regarding this subject. We will be reviewing and discussing from all angles, in greater detail, as we move forward, which would include engaging with the public.

New Business –

- **Approval of Teamsters Contract**

Moved **J.P.** Seconded **W.F.** Motion Passed

- **Approval of February Caucus Meeting Minutes.**

Moved **D.B.** Seconded **W.F.** Motion Passed

- **Tuesday March 10. The Sharon Hill Fire Company is offering a free CPR Training Course from 6-8 p.m.**
- **Wednesday March 11, 2026, at the Sharon Hill Fire Company, there will be Spray and Neuter for your pets. From 10:00 a.m.-2:00p.m.**

Old Business – None

- **Traffic Calming**
- **On Saturday, March 14, 2026, at 7:00 p.m. there will be a peace walk from the borough to Weiderwax Park in observance of our country being at war and to support any active-duty military and their families and show solidarity as we walk in peace for our country.**
- **Adjournment – 9:44 p.m.**

Upcoming Meeting: Legislative, Thursday, March 19, 2026

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