Sharon Hill Borough
Legislative Meeting Minutes
Thursday, September 17, 2026

Quote of the Meeting

"Though no one can go back and make a brand new start, anyone can start and make a brand new ending." - Carl Bard

- **Call To Order at 7:00 p.m.**
- **Pledge of Allegiance**
- **Roll Call – President Tanya Allen (P) Vice President Rodney Hill (PH) Councilor Deidri Brabham (P) Councilor William Felder (P) Councilor Dr. Tammi Fleming (P) Councilor James Patrick III (P) Councilor Mimi Smith (P) Mayor Edward Booker (P) Borough Solicitor Kyle Miller (P) Borough Engineer Susan Lynch (E) Interim Chief Sean Johnson (P) Code Building Official Anthony Tartaglia (P) Borough Treasurer Will Morgan (P) Borough Manager Joy Taylor (E)**

Executive Session Announcements

- There was an executive session on September 3 at 7:13 p.m. regarding litigation.
- There was an executive session on September 17 at 6:30 p.m. regarding a property matter.

Approval of August 20 Legislative Meeting Minutes

- The agenda was changed so approval of minutes came before updates.
- The August 20 legislative meeting minutes were approved as submitted.

Upcoming Meetings and events

- **East Wing Levee Project Meeting**: A meeting for municipal officials is scheduled for Friday, September 25 at 11 a.m. at John Heinz Refuge.
- **Fall Cleanup**: Scheduled for October 24, with more details to follow.
- **Jazz and Art in the Park**: Scheduled for October 3 from 10 a.m. to 5 p.m., with Tanya Lynnett and Friends performing at 3 p.m.
- **Michael Ryan Remembrance Day**: Cross placement events will take place on Tuesday, September 29, 2026, at 6:00 p.m. at Fire Station 9.
- **Veterans and Caregivers Resource Event**: Scheduled for Saturday, September 19, 2026, at 10:00 a.m. at 901 Clifton Avenue.
- **9/11 Remembrance**: No formal event was held locally, but flags were set to half-mast. The council intends to plan better for future remembrances.

Committee Updates:

President Tanya Allen: Library, CPCIP

- **Library Report: Mr. Ashby** – The library has partnered with Starbucks to operate as a pop-up to maintain services during its move. The relocation plan is still being developed to minimize disruptions and costs. The council met with the county library system for wiring the future library. Staffing will be minimal during the move, and a waiver will be provided to Delaware County regarding the 24-hour-per-week compliance issue.
- County library system to complete a walkthrough and provide timelines for wiring and fiber planning for the new library.
- **CPCIP**: President Allen reported there was no update as the group did not meet.

Vice President Rodney Hill: Recreation

- Candy donations can be made to the borough during normal business hours for the Trunk or Treat event.

Junior Council Report:

Councilor Deidri Brabham: SHACC

- The first quarterly meeting of the Historical Commission is scheduled for September 23, 2026. The commission is seeking donations of historical memorabilia, particularly photos of the train station's interior.
- Jazz and Art in the Park is scheduled for October 3 from 10 a.m. to 5 p.m., with Tanya Lynnett and Friends performing at 3 p.m.

Councilor Wiilliam Felder: Fire Department

- In August, Code Enforcement conducted 146 rental licenses ($10,350 revenue), reviewed 52 permit applications, issued 32 permits, and recorded total monthly revenue of $23,810.
- The new Starbucks is open and has its certificate of occupancy.
- Tires illegally dumped behind 1344 Chester Pike were removed.
- The Fire Department responded to 53 total incidents (18 in Sharon Hill) and provided mutual aid 35 times.
- The stock of free smoke detectors is low, and carbon monoxide detectors are out.
- Plan recognition for Firefighter Chuck Burke in coordination with the fire department.
- The borough applied for a $1 million LSA grant for a new fire truck and was awarded $250,000. The Borough to continue looking for additional funding sources for the new fire truck.

Councilor James Patrick, III: SE Delco School District

- The board will consider collaborating with the school board on activities for children after school.
- Release of the middle school survey by to be done by September 30, 2026.

Councilor Mimi Smith: Personnel Liaison

Officials' Updates:

Mayor, Edward Booker: Police, DCJA

- **Youth Loitering at New Starbucks**: An issue with large groups of youth causing disturbances at the new Starbucks was reported. Police advised management to call 911 if issues arise. Management opted against immediately locking doors during school dismissal, preferring to "let this play out." The board will also consider working with the school board on alternative student activities.

- **Managing Student Behavior After School:** Concerns were raised about high school students' behavior in the shopping center area, primarily involving students from other communities. The police chief noted manpower is a current limitation for developing a broader plan.

Borough Solicitor, Kyle Miller, Kilkenny Law

- County Redevelopment Authority and Land Bank Update: The property at 1029 Coates Street could not be acquired via the Land Bank due to a partial tax payment.

Borough Engineer, Susan Lynch, Lighthouse Engineering (Excused)

- Bids were received for the levee and alleyway improvement project. Some bids came in over budget. The Borough Engineer will provide assessments to guide contractor selection.
- Council will review bid proposals and engineer assessments to finalize contractor approval before the paving season ends.

Building Code Official, Anthony Tartaglia

- **Property Maintenance and Trash Issues:** Concerns were raised about residents leaving grass clippings on the street and dumping large amounts of trash on the property premises when moving out. The BCO announced leaving clippings is a property maintenance violation. For trash pileups at rental properties, getting landlords to clean up can be slow, though contacting real estate agents for properties "for sale" is often effective.
- **Clothing Donation Bin:** A significant mess around a clothing donation bin was reported. The BCO stated the standard procedure of demanding the bin owner clean the area daily or remove the bin will be followed. If they fail to comply, a contractor will remove the bin at the owner's expense.
- **Litter and Abandoned Properties:** A resident reported an abandoned property at 1029 Coates Street with overgrown weeds and ongoing litter issues.
- The church at Coates and Sharon Avenue was also cited for not maintaining its grounds.

Interim Police Chief, Sean Johnson

- The Sharon Hill Police Department handled 566 calls in August, including 10 criminal arrests, 35 domestic-related incidents, 11 thefts, and 53 medical assists.
- Officers are completing required training with a focus on de-escalation and professionalism.
- Officer Malarkey was sworn into the Delaware County Child Exploitation Task Force.
- The camera program initiative became fully operational on September 22, 2026.
- Public Safety Staffing and Resources: The police department is understaffed.
- Crossing guard hiring is delayed,
- Expedite crossing guard hiring by tracking state child abuse clearance progress.

Treasurer, Will Morgan

- The August treasurer report was read into the record. The general fund balance as of August 31, 2026, was $1,105,767.54. The report was accepted for the record.
- The council will continue the process of filing the treasurer’s report and voting separately on the bills list.
- The treasurer provided the state-mandated minimum annual contribution readings for employee pension plans for 2027:
    - Police Pension Plan MMO: $765,031
    - Non-Uniform Pension Plan MMO: $75,698
    - Non-Uniform Union Defined Contribution (per member): $8,996 (Total: $26,988 for 3 members)

- The treasurer explained that a positive administrative budget variance was due to the timing of tax receipts, which are heavier early in the year. Real estate transfer tax revenue was up but no reallocation will be made this late in the year.
- Treasurer to schedule and hold budget vs. actual meetings with Fire, Police, and Library in September and October for 2027 budget preparation.

Joy Taylor, Borough Manager - Excused

- Presentations from the Ramblers' coach and other borough fund recipients will be scheduled during the budget season to address transparency concerns.
- Review contractor bid packages and consult with the Borough Engineer to award the alleyway project.
- Significant traffic problems during pickup at Vision Academy are blocking the street and creating safety hazards. The council has contacted the school's administration, who are reportedly working on a plan, and agreed to take a firm stance directing the school to resolve the issue.
- The council will work with the police chief to formally direct the Vision Academy administration to implement a new, safe pickup procedure.
- Coordinate a multi-stakeholder meeting (council, police, school administrators, community) to discuss resuming Friday night games and related safety plans.
- Develop and send a letter to all residents about property beautification and proper disposal of grass clippings.
- Verify licensing and county health department approvals for the park concession stand and decide on interim access controls.
- Reinstall caution tape and address hazards at the covered street/sewer area.
- Plan recognition for Firefighter Chuck Burke in coordination with the fire department.
- Share more details about the October 24 fall cleanup when available.

Public Comment –

- **Donna Hunter 1026 Coates** – 1029 Coates is an abandoned property, and I don't know who isbeen taking care of it right now. Green Drop picks up from your home.
- Council – We attempted to get this property at the Land Bank and just before it was up for judicial sale, someone paid a portion of the taxes, and we could not acquire it as part of the Land Bank. So, we will take your concerns about overgrowth and grass back to the Code official and borough manager.
- **Pat Rumaker** – **335 Greenwood Rd** – 911 Remembrance and remembrance for former fire fighter Chuck Burke for 51 years. What happened with the meeting with someone about the snack bar. Correction to the agenda from Caucus to read Legislative.
- **Council** -Mayor Booker said he did what he could for 911 such as lowering the flags to half-mast. Thank you for bringing to our attention but I rely on the community to let me know about more things that I may have missed so please feel free to reach out to me.
- **Michelle McGowan 421 Clifton Ave –** The school district did not approve the charter school. We voted against it and had no choice when approval was given by the courts, but the school district has no authority to help with the traffic situation. We would like to work with Sharon Hill to bring back night games for football.
- **Council -** Thank you for bringing up the point about the school district and approval of the charter school. My thoughts on the Friday night lights. Again, I thank you for the invitation to have a conversation with council, and I think it should be, of course, a conversation with our police department, school administrators, and also a community conversation.
- **Kayla Cocci 311 Laurel Rd** – School Board announcement of tonight’s meeting. I am looking forward to partnering with Sharon Hill on many issues raised from the Starbucks to crossing guards for our kids. Please note middle school survey coming out.to the community.
- **Council –** We want to continue to have conversations, sharing and community meet-ups. We will keep talking about these things.

New Business

Public Health Working Group Update (Councilor Fleming):

- **Ordinance 1420, establishing the Public Health Commission, was approved. Five commissioners were appointed to staggered terms and sworn in. The commission aims to add dog waste stations, more trash cans, and focus on prevention and connecting residents to services.**
- **Commission Governance: While the Public Health Commission was formed, there is a need to develop tailored bylaws for it and other commissions, rather than a one-size-fits-all approach, and to establish clear value statements on key public health topics.**
- **Treasurer's Report – Receive and File**
- **Motion to Approve the Bills List**

  Moved W.F. Seconded D.B. Motion Passed
- **Motion to approve Resolution for Municipal Revenue Services (MRS) Engagement**

  Moved J.P. Seconded W.F. Motion Passed
- **Motion to approve Resolution for RFP Independent Municipal Audit Services**

  Moved J.P. Seconded D.B. Motion Passed
- **Motion to approve Resolution for Honorary Street Designation for Dr. Howell.**

  Moved W.F. Seconded J.P. Motion Passed
- **Motion to approve Ordinance 1420 – Public Health Commission**

  Moved J.P. Seconded D.B. Motion Passed
- **Motion to approve Public Health Commissioners**

  Moved J.P. Seconded T.F. Motion Passed

- **Closing Remarks: President Allen shared a quote from Carlos Santana in honor of Hispanic Heritage Month.**

Old Business –

Adjourn: 9:27 p.m.

Quote of the Meeting
"Though no one can go back and make a brand new start, anyone can start and make a brand new ending." - Carl Bard

Upcoming Meeting: Caucus Thursday, October 1